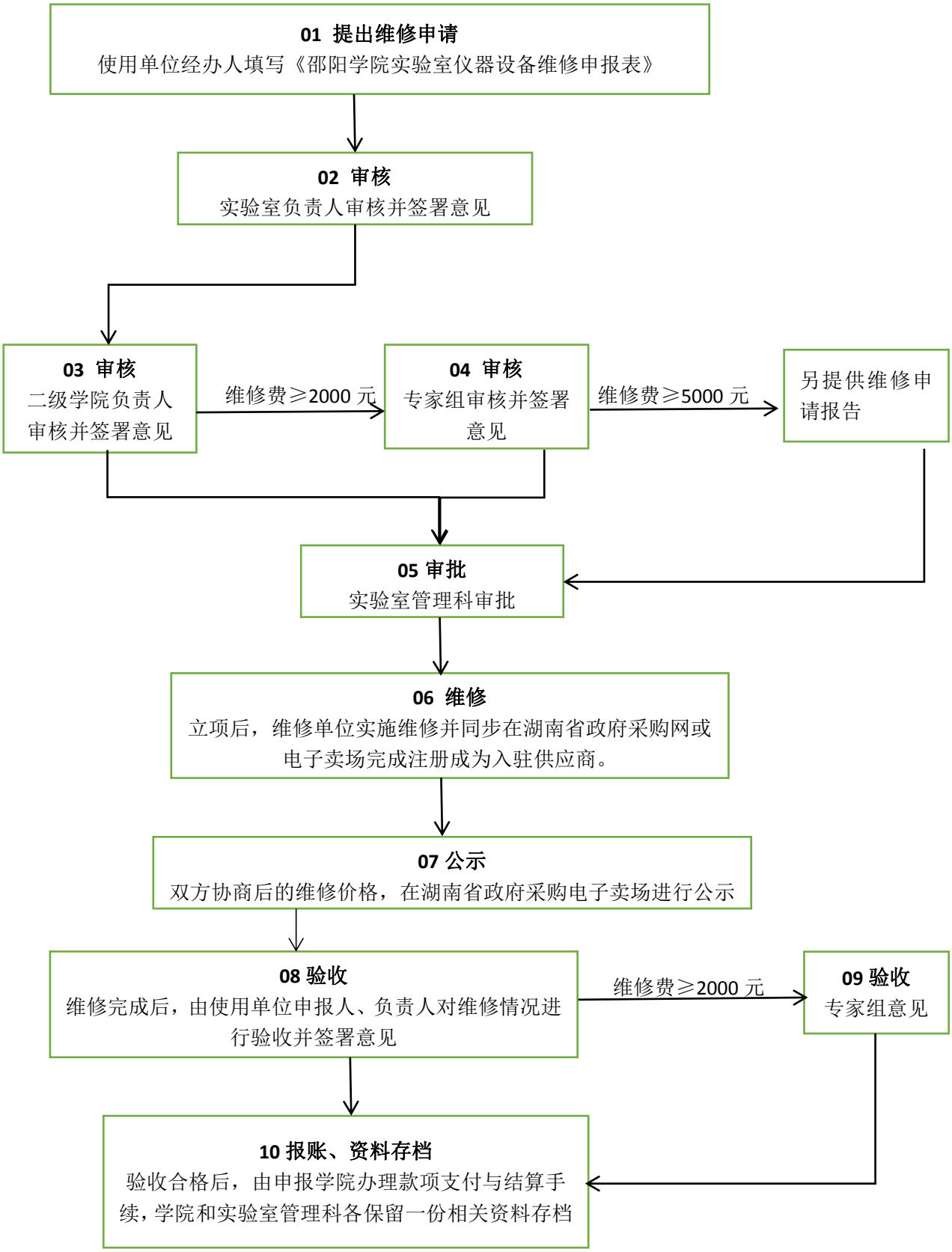邵阳学院实验室仪器设备维修流程图